

**GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)**

OFFICE ORDER NO. 77 OF 2008

- Sub:** Appointment of Appellate Authority/Chief Public Information Officer/Assistant Public Information Officer in Railway Board's Office for proper implementation of the provision of the RTI Act, 2005.
- Ref:** Railway Board's (i) Office Order No. 38 of 2005 dated 12.07.2005 and (ii) Letter No. 2005/PR/15/3 dated 12.07.2007.

1. RTI Cell was set up in October, 2005 in Railway Board to comply with RTI Act, 2005. As the workload has increased manifold in the last three years and CIC has also given direction (copy of the letter from CIC to CRB enclosed) about handling of RTI cases vis-à-vis grievance redressal machinery in Railways, it has been decided by Board (CRB) that the existing set up should be reorganized and strengthened immediately.

2. Accordingly, in continuation of Railway Board's Office Order NO. 38 of 2005 and letter No. 2005/PR/15/3 dated 12/07/2005 referred to above and in terms of the provision contained in sub-section (1) of section-5 of the Right to Information Act, 2005, Board (CRB) has decided to designate two more sets of Appellate Authority, Chief Public Information Officer & Asstt. P.I.O for strengthening of RTI machinery. Accordingly the revised subject wise distribution of work under 3 CPIOs and 3 Appellate Authorities & Nodal Officers in different groups will be as under:

Cont'd...2/-

2.1 CPIO-I - EDE (N)

Subjects to be dealt - Establishment Matters & Other related issues
(Non-Gazetted)

| |
|---|
| Appellate Authority - Advisor (IR) |
| Chief Public Information Officer - EDE (N) |
| Asstt. Public Information Officer - JDPC-H |

| Nodal Officers | |
|----------------|-----------------|
| EDPC-II | DIR.E.(Sports) |
| DIRECTOR (OL) | DIR.E. (N) |
| DIR. E (LL) | JDE (W) |
| EDE (RRB) | DIR. (Training) |
| EDE | DIR.E (D&A) |
| EDE (Res.) | |

2.2 CPIO-II - JS(G)

Sub: Establishment Matters & Other related issues (Gazetted)

| |
|---|
| Appellate Authority - Advisor (Staff) |
| Chief Public Information Officer - JS (G) |
| Asstt. Public Information Officer - DS (A) |

| Nodal Officers | |
|--------------------|------------------|
| DS (A) | Dir. (E) |
| EDE(GC) | DS (E) |
| DDE(GR) | Dir./RPF |
| JS(E&P) | Dir. Vig. (M) |
| DS E (D&A) | Dir. (I. Health) |
| ED (MPP) | Dy.Ligal Advisor |
| US (E) Spl. Courts | Dir. (Parl.) |

2.3 CPIO-III - ED/PG

Sub: Coordination and other subjects (not covered under other two CPIOs)

| |
|---|
| Appellate Authority - AM (Comml.) |
| Chief Public Information Officer - EDPG |
| Asstt. Public Information Officer - DDPG |

| Nodal Officers | |
|-----------------------|-------------------|
| EDPG | Dir. Safety |
| Dir. (Works) | Dir. Planning |
| Dir. (S & T) | DTC - Claims |
| DME (Chg.) | Dir. Elect. (TRS) |
| Dir. (L & A) | Dir. Fin. (A/c) |
| Dir. Punctuality | Dir. Fin. Budget |
| Dir. (PSU) | Dir. Publicity |
| Dir. (T & C) | Dir. NRM |
| DTC (G)- II | JD Stat. |
| DFM | Dir. Rly. Store |
| Dir. (E&R) | Dir. (Chg.) - II |
| Dir.(C&IS) | Dy. Economic Adv. |
| Dir.Rates | |

3. General Instructions:

- 3.1 In the absence (when the designated officer is on long leave/duty) of any CPIO/APIO, the concerned Appellate Authority shall nominate a CPIO/APIO.
- 3.2 RTI cases shall continue to be received and registered in the RTI cell working under CPIO-III and shall be transferred to the concerned CPIO as per the subject list under Section 6 (3) of RTI Act.
- 3.3 The statistics of RTI cases will continue to be maintained in RTI Cell as earlier.
- 3.4 Document charges, wrong fees & file inspection charges for records inspection etc., if any will be realized by concerned CPIOs and sent to RTI Cell working under CPIO-III for accountal purpose only.

Cont'd...4/-

- 3.5 The final reply, 1st appeal, 2nd appeal (CIC) and hearing in CIC shall also be dealt/attended by the concerned CPIO/APIO & Appellate Authority. A copy of the final reply, reply for the 1st appeal and the judgment of the CIC will be endorsed to RTI Cell for record.
- 3.6 The processing of applications received under RTI Act,2005 at all stages by all CPIOs shall be dealt in web enabled RTI software (already in use)for which necessary training etc. will be given by RTI Cell under CPIO-III.
- 3.7 CPIO-III will be coordinating officer for Ministry of Railways (Railway Board), New Delhi.
- 3.8 The order shall be effective from 10th December, 2008.



(MATHEW JOHN)
SECRETARY, RAILWAY BOARD

DA: As Above.

NO.2008/RTI/24/1/Aptt.

Dated: 21 November, 2008

1. DG/RHS, DG/RPF, Secretary/RB
2. AM (B), AM (C), AM (CE), AM (IT), AM (Finance), AM (ME), AM (Plg.), AM (PU), AM (RS), AM (W), AM(Tele.), AM(Signal), AM (Traffic),AM(ELEC.), AM(T&C)
3. Adv. (Staff), Adv. (IR), Adv. (Finance), Adv. (Rates), Adv. (Safety), Adv. (Vig.).
4. All Executive Directors in Railway Board's Office.
5. Copy to all Branches of Board's Office.
6. Sr.PPS/CRB, MT, FC, MS, ME, ML & MM for information.
7. All CPIOs/Zonal Railways, PSUs and PUs.
8. Central Information Commission, Club Building near Post Office, Old JNU Campus, New Delhi-110067.
9. CPIOs, All Ministries, Govt. of India, New Delhi.

ओम प्रकाश केजरीवाल
O. P. KEJARIWAL
सूचना आयुक्त
Information Commissioner
केंद्रीय सूचना आयोग
Central Information Commission

Annexure,
ब्लॉक 4, 5वाँ तल, पुराना जे.एन.यू. परिसर
नई दिल्ली-110067
Block-IV, 5th Floor, Old JNU Campus
New Delhi-110067
Telefax : 26717351

25 April 2008

Dear Shri Jena.

This is to bring to your notice the fact that large number of cases which we receive in this Commission relate purely to matters of personal grievance which could and should have been sorted out at the local level. In this connection, your attention is drawn to Section 4(1)(d) of the RTI-Act which states as follows:

"every public authority shall ... provide reasons for its administrative or quasi-judicial decisions to affected persons".

2. May I request you, therefore, to strengthen the Public Grievance Cells so that most of the cases are sorted out at your end. Ultimately, you will agree with me that a disadvantaged or disgruntled employee cannot render his best to the Department. Hence, if the Department takes any decision which seems to him to be discriminatory, it should explain the reasons for such action to his satisfaction.

3. You may also like to issue a circular to the employees not to consider the Information Commission as an Extension Counter of the Public Grievance Cell of the Railways, and that to come to it only as a last resort and only for information to be supplied.

4. This, I feel, would work to the advantage of the Railways, the Commission, as well as the employees.

with best wishes.

Yours sincerely,

(O.P. Kejariwal)

Shri K.C. Jena
Chairman
Railway Board
Rail Bhavan
New Delhi-110011

1600

1/20/08

1/20/08

Am/c

EDPG

APIO

1/20/08

01 5 8
1241