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2/12

SAMPLE RTI APPLICATION FORM

RTI CELL

To,
The Public Information Officer
Rakesh Kumar
DD (PG) E, CPID - 131
Room NO: 05, RTI Cell,
Ground floor, Railway Road,
New Delhi - 110001.

(1) Requested call 47962 Dated 5/12/14
(2) Copy fee Rs.
(3) Photocopy fee Rs.
(4) Disposal fee
1.
2.
3.
4.

Sir,

Subject: Request for Information under Right to Information Act 2005.

I Sri / Smt / Ms. Shaik Khader vali
Son/Daughter/wife of Shri/Smt/Ms. Shaik Mohammad
resident of Ds NO. 8-39/5, Block NO-1, Sri Ram Nagar, Gopalpalnām,
Vilakhalpalnām - 530027.
telephone number (with STD Code) 7416193071 and/or mobile
number: 7416193071 wish to seek information as under

" please specify the rule as per 6th pay Commission of Establishment
that a Junior Engineer who is not in charge and
working under CEF/CH/HRD, can draw overtime as
along with Sr. after normal working hours. And
if the normal duty on normal day can he get
CR. please clarify in this regard

- I hereby inform that following formalities have been completed by me:
 - 1. That I have deposited the requisite fee of Rs. 10 /- by way of Cash / banker cheque / Draft / Postal Order/ others 29F 438313) favoring 26.11.14 dated 26.11.14.
 - 2. I need the photocopy of the documents and I had deposited the cost of the photocopy of Rs. ___/- for ___ (Number of Pages)
 - or
 - 3. I had deposited sum of Rs. ___/- for the charges of CD. (strike out which ever is not applicable)
 - 4. That I belong to Category of below Poverty Line (BPL): Yes / No
(Strike whichever is not applicable). If yes, I am attaching the valid photocopy of the certificate. Yes / No
 - 5. That I am 'Citizen' of India and I am asking the information as 'Citizen'.
 - 6. I assure that I shall not allow/ cause to use/ pass/share/display/ or circulate the information received in any case and under any circumstances, with any person or in any manner which would be detrimental to the Unity and Sovereignty or against the Interest of India.

Shaik Khader vali
Signature of the Applicant
Dated: 26.11.14

DDP